

Please inform the funeral home that the Tabernacle staff will have the sanctuary opened to receive the body one and half hours before the service is scheduled to start. They are to send able men and women who can lift and bring the body up the sanctuary steps upon arrival or let them know that the body can be rolled inside using the Admin. Building Entrance - handicap ramp. The Tabernacle Staff opening the church is usually not physically able or prepared for heavy lifting.

Funeral Services will be held at Tabernacle Baptist Institutional Church at 903 East Union St. Jax., FL 32206 with Pastor Michael C. Edwards officiating. Public viewing will be held one hour before the services at Tabernacle.

Order of Service

Repast.....Tabernacle Baptist Church Fellowship Hall (optional)
Tabernacle Baptist Institutional Church Funerals
Membership Matters

Greetings,

Our deepest condolences are extended along with our prayers of comfort and strength for the entire family. As it relates to funerals held at Tabernacle, we pray that you will find the following information helpful to you during your planning and arrangements.

WHEN DEATH OCCURS

When there is a death of a love one, Tabernacle's first priority is to offer the bereaved family spiritual support that includes, but are not limited to, prayer for the family, caring compassion, love and guidance. At the time of death, Membership Status is an important matter because it determines the privileges available and the amount of church expenses that will be incurred by the family. Membership is not determined solely by a person visiting or attending a church frequently. To be a Covenant member, a person must publicly join, complete the Membership Orientation Classes, and **annually** maintain their active membership status through sufficient financial contributions, ministry participation, and by maintaining a current Membership Profile in the church records yearly.

FUNERAL MUSICIAN

The church organist/keyboardist musician will play at the service. However, if the family has another musician that they would prefer using instead of the church musician, please notify the church in advance before the day of the service so that it is arranged and approved. If there is a special hymn or song request or if the family has a special soloist that they would like to include on the program, please contact the Tabernacle church musician as soon as possible at least 48 hours before the service. The advance contact will allow the soloist and church musician to collaborate on the song selection, the musical key and musical arrangement. The Tabernacle church musicians' fee are paid by the church.

PALLBEARERS (CARING THE CASKET): The family has the primary responsibility to solicit family and friends to serve as pallbearers after the funeral service and at the cemetery. A general statement in the funeral program such as: ***Pallbearers.....The Family, Family & Friends, or a certain organization, etc.*** The pastor can and will often invite those attending the funeral to come forward to serve as pallbearers if there is not enough family or friends prearranged to serve.

DEATH OF A TABERNACLE COVENANT MEMBER

When a Covenant Member of Tabernacle who has annually maintained their membership status dies; the Tabernacle church family rallies together to provide additional support and courtesy to the bereaved family. One of the many privileges of being a supportive Covenant Member of Tabernacle is that in the event of death, there is no cost to the family for having a funeral in the sanctuary. A funeral for a Member is free of charge to the family. A family repast in the TBIC Fellowship Hall is also available to the family, if desired, free of charge as well. However, there is a \$100 fee in the event the family also chooses to use the TBIC Sanctuary instead of using the funeral home facilities for a **Public Viewing** prior to the day of the funeral.

DEATH OF A NON-MEMBER WHO IS IMMEDIATE FAMILY

Also, when a member of Tabernacle who has actively supported the church ministry has an immediate family member who dies and is not a member of Tabernacle, the funeral service is offered to the family at a reduced cost. In this context, Immediate Family only includes, biological parents; legally adopted children; children of natural birth; siblings who are blood sister/brother; and legally married spouses. **In such case, the family is only charged the reduced fee of \$750 for the funeral service and Fellowship Hall facilities for a repast. Or for only having the funeral without a repast the reduced fee is just \$500.** The family is also responsible for additional funds to purchase and provide the food, drinks, plates, forks, napkins and other eating utensils. In the event the family also chooses to use the **TBIC Sanctuary for a 2-hour Public Viewing prior to the day of the funeral** instead of using the funeral home facilities, there is a \$150 additional fee for the public viewing.

The repast is optional, however, if a repast is desired, the bereaved family is responsible for providing the meal, drinks, serving utensils and eating utensils. The family may also choose to provide the church culinary ministry with adequate funds to purchase the food, drinks, eating utensils, etc. to be used and served by the Tabernacle Culinary

Ministry for their family & guest. The funds must be collected three days in advance to allow for time to make the necessary purchases and food preparations.

SUMMARY INFORMATION:

TBIC FUNERAL & FACILITY FEES	FOR TBIC COVENANT MEMBER	NON-MEMBER, IMMEDIATE FAMILY	NONMEMBER, NON-IMMEDIATE FAMILY
REPAST FACILITIES ONLY	NO CHARGE	\$300.00*	\$450.00*
SANCTUARY FUNERAL	NO CHARGE	\$450.00**	\$750.00**
FUNERAL & REPAST TOTAL	NO CHARGE	\$750.00	\$1,200.00
2-HOUR VIEWING @ TBIC	\$200.00	\$250.00	\$350.00

***REPAST FEE IS FOR THE USE OF THE FACILITIES ONLY AND DOES NOT INCLUDE FOOD, DRINKS, PLATES, NAPKINS, EATING UTENSILS, ETC. WHICH IS PROVIDED BY THE FAMILY INSTEAD OF THE CHURCH.**