

CHURCH LEADERSHIP REFERENCE FORM

(To be completed by cabin staff applicant's senior pastor, youth pastor, staff member or board member who has regular ministerial interaction with the applicant)

Because of the large number of applicants, many of whom are unknown to us, it is impossible for Northwest Ministry Network to check references on every applicant. As a result, it shall be the responsibility of each applicant's pastor, youth pastor, children's pastor, or church board member to validate and certify that there are no facts, allegations, moral failure(s), misconduct (or questionable conduct) or any other fact, charge, allegation or complaint that raise any question concerning the applicant's suitability for working with minors.

PLEASE HAVE YOUR SENIOR PASTOR, YOUTH PASTOR, CHILDREN'S PASTOR, OR A CHURCH BOARD MEMBER WHO HAS REGULAR MINISTERIAL INTERACTION WITH THE APPLICANT COMPLETE THE FOLLOWING CERTIFICATION. DO NOT USE YOURSELF OR SOMEONE WHO IS RELATED TO YOU.

In regards to _____

Applicant's Name

What is your relationship to the applicant? How long have you known the applicant? (Attach additional pages as needed)

Describe the applicant's spiritual commitment. (Attach additional pages as needed)

Our church verifies and attests, as signed below, that it has performed, at a minimum, a Washington State Patrol Criminal History Report (which consists of fingerprinting-based records and disposition information submitted by law enforcement agencies and courts throughout Washington State) or an equivalent background check on this individual within the past 24 months. Please list any and all background checks performed on this individual.

Yes No

Did your the background check reveal any questions for follow-up regarding the individual's ability to volunteer for our organization? If so, please explain.

Yes No

At any point in the applicant's tenure as a volunteer, has he or she ever had any questionable behavior or reprimandable actions, including, but not limited to, allegations of misconduct, complaints, grievances, questionable actions or other inadvisable decisions as a volunteer? Please explain any and all responses below (attach additional pages as needed.)

Has the applicant ever been restricted from volunteering with your church or organization for any reason? If so, please explain.

Do you know of any facts or allegations that would raise any questions or concerns regarding the applicant's suitability for working with minors in any activity?

Y N Do you have any reservations about the individual's ability to interact with minors, other volunteers or NWMN staff? Please explain.

Y N Is there any reason you believe that the individual will not be able to fulfill any of the duties (as listed in the leader waiver or camp expectations manual) required of them in this role? (If yes, please explain)

As signed below, our church verifies and attests that it has completed personal reference checks on this individual. The following individuals confirmed that this individual is fit for leadership in our ministry (please list the date/time the individual was contacted by the Church):

1. _____
2. _____
3. _____

Any additional comments about the applicant? Attach additional pages as necessary.

I am personally acquainted with the applicant, and in my opinion he or she is competent and qualified to work with minors of any age.

Signature

Date

- Senior Pastor
- Youth Pastor
- Children's Pastor
- Church Board Member
- Other: _____

THANK YOU for taking the time and effort to complete this Reference Form. It will be prayerfully considered as we endeavor to fill volunteer and/or compensated positions involving the supervision or custody of minors to provide them with a safe and secure environment.