

ST. ANTHONY BOARD OF EDUCATION MINUTES

Tuesday September 18th, 2018 at 6:30 p.m. SAS Library

1. Opening Prayer:
 - a. Role Call: Father Dan - P Monsignor Chiodo – NP Mary Porter - P Joe Fitzgerald - P
Ruth Sereg – NP Lisa Darnell – P Harry Reed P

Administrator: Jennifer Raes - P

Faculty Rep.: Kari Howard - P

DRE: Chris Corrice – P (arrived in middle of meeting due to standing conflict)

Home & School: Katie Fitzgerald - NP

2. Approval of September Agenda: Approved Joe Fitzgerald, Lisa Darnell
3. Approval of August Minutes: Approved Joe Fitzgerald, Harry Reed
4. Voting BOE members: Approved Jim Sarcone, Sheila Thurstan
5. Audience Concerns: NO AUDIENCE CONCERNS
6. One New BOE position Available: TBD
7. Reports:

a. Home and School Report:

Jennifer Raes summarized H&S meeting. H&S catered lunch for teachers with a homemade lunch vs. previous catered lunch for. This was a big hit with teachers and very appreciated. Name plates were ordered for all teachers from Sticks. Discussed staff birthdays gifts, homeroom parent duties, discussed \$10.00 activity fee assessed to each student. H&S determined \$100 per class is appropriate for each class. Shared budget information with group. Karen Fatino will head up the Spirit Wear along with Lisa Darnell. There are some exciting changes with spirit wear and uniforms, new colors, affordable options, etc. A new fundraiser has been identified with more money back to SAS 50% back to SAS.

b. DRE:

Chris Corrice reported there are approximately 150 students enrolled in the PRE program to date. Chris is creating a new program. Chris is working with parents during the students class time. The parents have been split between English and Spanish. This way our parents are learning how to teach their kids about their spirituality. Chris indicated he needs an emergency kit and is working on procedures during a possible emergency situation. Chris was advised to contact 911 in the event of an emergency outside of normal “emergency kit” situations.

September 30th is the youth group meeting at SAS, Chris will send flyer to middle school religion teacher to distribute to SAS middle school kids. Youth group will meet two times a month.

c. Administrator/Principal Report:

1. Faculty Report: Within report sent out

- ✓ Spanish Immersion discussion of who teaches what... Committee to clarify Spanish teachers are teaching English.
- ✓ Strengths and weakness of each teacher, Jennifer Raes is working on best practices of each class, etc. Letter to go out to families after she completes a comprehensive report.
- ✓ Jennifer Raes has a meeting with Houghton Mifflin for purchase of new books.
- ✓ Meeting with Faces and Culture (visiting students to the US). October through December a student will be visiting SAS. Jennifer Raes will notify SAS families of opportunities to become visiting host families and how to become a visiting student.
- ✓ Six library volunteers to begin sometime in October.
- ✓ Director of Adventure Club requirements are to be fingerprinted, learn CPR, etc. Ms. Yadi will join in all training. For now Jennifer Raes will become the Director of Adventure Club.
- ✓ Adventure Club needs a cell phone. Mark Paris is actively working on this.

d. Budget/Finance Report:

- ✓ Budgeting Finance Report from Mark Paris... Mark indicated that he would provide Jennifer Raes by October 1st. Quarterly reports will be provided quarterly. Jennifer and Mark will plan to meet monthly.
- ✓ Jennifer Raes will connect with Dr. Bonday how reporting budget shall proceed.
- ✓ Mary Porter asked about the buy back? More discussions are to follow... Where the funds are to go (ie; teacher pay raises, aid, additional staff member, etc.) Additionally, need to verify what was budgeted for enrollment.
- ✓ Mary Porter requested additional information regarding the 529 program from the Diocese (based on Finance Councils recommendation) to share with parents.
- ✓ Website does not show the correct amount for tuition and registration. Jennifer Raes will follow up with Mark Paris on correct information to be pushed on website.

e. Recruitment and Marketing:

- ✓ The Diocesan position was previously concerned with parishes having kids switch parishes. This has recently been opened to recruit to the general public.
- ✓ Media needs to be pushed from SAS (radio, etc.) in addition to participating in community events, brochures, etc.

- ✓ SAS should represent and promote at the Latino Heritage event. The Diocese has a booth and had previously encouraged SAS to participate in promoting our school. Mary Porter's family planned to be there if there were materials and if the Diocese still wanted volunteers – this was to be confirmed.

f. Health and Wellness Report:

- ✓ No new report

8. Old Business:

a. Board of Education Committee Reports:

1. Budget/Tuition Delinquency Report: SEE REPORT PROVIDED BY RUTH SEREG
2. Tithing/attendance Report: SEE REPORT PROVIDED BY RUTH SEREG
 - Notification to families about tithing. If at zero, you will be required to pay out of parish tuition.
 - Zero balance of attendance has not gone out yet.
3. Research, Curriculum Report:
 - Mentor Updates: It was recommended to end the Mentor Program, Jennifer Raes has an onboarding plan with guidance counselor. There is a plan for the '19-'20 school year.

9. New Business:

1. Constitution and Policy Update: Approval of Policy 201.6 – APPROVED
2. Regarding Constitution – Any proposal needs to be voted on by the BOE
3. Section 800 were updated 802.02, 800.04, 800.11 (Needs additional assistance with re-writing and or revising verbiage, language of how the policy is read) Jim Sarcone, Jennifer Raes, and Harry Reed will take this over.
4. Upcoming Events: RE will be taking all RE kids to mass on various dates, SAS to challenge various groups to attend mass together.
5. Building and grounds committee to be disbanded, there is only general maintenance. It is not a BOE topic. There are no major projects in line. Take out of agenda and take out of constitution. It was requested by Jennifer Raes to remove 6 of the constitution.
6. Financial Overview: August financials to be emailed to BOE for review.
7. National Standards and Benchmark, Fr. Dan motioned to table this agenda item, Sheila Thurstan 2nd the motion, all members approved motion.

10. Next meeting Tuesday October 16, 2018 at 6:30 p.m. SAS Library

11. Adjournment

12. Closing Prayer

13. Executive Session (if Required) NO EXECUTIVE SESSION REQUIRED

