

ST. ANTHONY BOARD OF EDUCATION AGENDA – MINUTES  
Tuesday November 20<sup>th</sup>, 2018 at 6:30 p.m. SAS Library

1. Opening Prayer: Mary Porter “The Board/Committee Member’s Prayer
2. Role Call: Father Dan P. Monsignor Chiodo A Mary Porter P Joe Fitzgerald P  
Ruth Sereg P Lisa Darnell P (late arrival) Harry Reed P (Late arrival) Sheila Thurston P  
Jim Sarcone P  
Administrator: Jennifer Raes P  
Faculty Rep.: Kari Howard P  
DRE: Chris Corrice P (Late arrival)  
Interim of approval of the Agenda - Mary attended Parish Council Meeting number of Request for Items approved or considered under New Business
  - Registration
  - Religious Curriculum
  - Board of Ed CommitteesQualifications on New Board Members – Joe Fitzgerald added  
Mary motioned to Approve to the Agenda - Approved
3. Approval of Agenda: Joe Fitzgerald and Jim Sarcone
4. Approval of Minutes: (correct typo cromarketing S/B co marketing and Old Business should be an 8 instead of a B) Joe Fitzgerald and Jim Sarcone
5. Audience Concerns: (limited to a total of 20 Min. A max of 5 min. Per person) Recommend email: [boardofeducation@stanthonysm.org](mailto:boardofeducation@stanthonysm.org) prior to BOE Meeting with concerns:- No Concerns, Meghan just committed on how well the parking lot arrangement is going with the Help of the Teachers.
6. One New BOE position Available: should this be removed? No Leave on Agenda till position filled
7. Reports:
  - a. Home and School Report: (emailed out)
    - Sell of Double Good Popcorn went well
    - Halloween Party was a great success
    - Earned \$245.00 in Box Tops
    - Have collected \$3242.59 in home room fees.
    - Made a \$7000.00 donation to school’s general fund, per a request from Dr. C in May.
    - Will be hosting a BINGO night for the first time in Parish Hall Saturday November 17 and looking for help donating baked goods for the bake sale. Kids needing service hours can volunteer to help with babysitting, concessions, bake sale, sale of BINGO cards and clean up.
    - Santa’s Workshop-New Vendor-The Knotty Nail-painting wooden ornaments. Dates November 15<sup>th</sup> & 16<sup>th</sup>. Still needing volunteers on Friday 8:45-2:15. New vendor very accommodating.
    - Exploring idea of adding tether all poles to the playground. Will vote next H&S meeting.
    - Teacher/Staff Christmas Gift Fund in December. Gift card choices are: Target, Amazon, or The Learning Post. Flyer’s will go out.
    - Spring Fundraiser will be a Boosterthon Fun Run from Feb. 19<sup>th</sup>-March 1<sup>st</sup>.
    - Looking at Teachers wish lists for Catholic Schools Week in January
    - Next H&S Meeting Tuesday November 13<sup>th</sup>, 2018 at 7:00 pm in school cafeteria

b. Administrator/Principal Report: Jennifer Raes

- Book Fair 2 days last week 2 days this week held in cafeteria- was very we'll attended, a lot of great feedback about more there than in the past
- Whole section of Christian book section
- 2-sections for Spanish books for all ages
- Generally, in the parish hall, had in the cafeteria-went well-was glad the kids could come and go whenever they had their money
- Teachers were more apt to bring their students down to walk through
- Will probably continue to have in the cafeteria
- Grandparents/Grand friends' Day- a lot of compliments, Prayer services 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade a lot of the grandparents loved having that time with them, a lot of activities going on in the school for students to share themselves with grandparents
- Grandparents were glad they did not have the meal, so they could spend time in the classrooms with them.
- Working on Robocall for school cancellations- will have to trial calls
- Dungeon and bus garage clean up- Dungeon cleaned out, **still** working on bus garage
- Planned a garage sale-weather did not cooperate
- Donated Furniture, swapping out, cleaning up- Wells Fargo had a lot of furniture in storage and they donated tables that are now in the library, bookcases, chairs, very much needed items.
- New office furniture as well from there
- File cabinets, a lot of other items
- Spanish Club Changes – 28 students, not enough quality time for students, splitting to make smaller class size, 14 and 14 working on details for every other day. Still Working on details
- Working on Parish involvement and tuition letter for families with Monsignor and Father Dan – putting together a letter for parishioners about tuition the cost for the parishioners for tuition not what it cost to educate a child, so that the cost to educate a child is such a number you get an in parish rate because the church is paying that, The Church does not get tax dollars (like public schools) the church is paying that based on Tithing and donations and want people to understand that and we need people to understand to be participating members and what participating members mean that they need to Tithe and we need to have them understand on how this process works, but we cannot tell them how much to Tithe- we are still in process of working on the letter.
- Will figure out what to do with reports from the Meitler study report.
- Students concerns – 1<sup>st</sup> grade- down 1 student after break
- Title Money- Title 1,2,3,4 different money through State & Federal money – Funding that we do get in private schools which is nice, based on many different things like professional development for teachers, English language workers,
- Title I for reading and math some of the money goes to training that we do, it is out there but have never dealt with that, you need assessment survey, you need data that proves that we need that. Have been having meeting on how this works to be able to use this money.
- Phone App- App put out there for School and Church will be able to use
- November enrollment 296

1. Faculty Report: Kari Howard emailed out – Teachers are actively working in their PLC's. Teachers have created norms and are working on gathering information and collaborating ideas how to instruction students at all levels.
  - Teachers moral is GREAT! Appreciate the shout-outs and extra tokens of appreciation from H&S
  - Concerned about snow removal before and after school
  - Anything in place for Advent?
  - Staff Christmas Party?
  - In past have done an Advent Angel (Secret Santa), can this be done? **Jennifer will address with staff**
- c. Budget/Finance Report: Mark Paris emailed September and August – waiting for October
  - Jennifer had sent email to Mark about the questions on the minutes, have a 10:00 Meeting tomorrow will email them to the Board – does have list from August financials.
  - **In Terms** of looking at this month's financial – preschool tuition being YTD significantly under budget?
  - Another Expense on page 2?
  - **In Terms** of the Lunch room expense on page 3 some increases their food supplies are up, but if you compare that to lunch room income with better food supplies would have increase in income as well? Did seem to have a strong correlation
  - Interims of Correlation talked a little bit about Before and After School care – did have a child care the expense went up because we had more kids -but if we had the expense go up because we had more kids then would think the income would go up- that they would be offsetting, I am not seeing an increase income that would be in alignment.
  - A couple of lines were we have increase in lunch room expenses one is on page 3 for food supplies, if we are making decisions on higher quality food then would expect to see more kids have the hot lunch then would see an increase in revenue and expense and they off set each other – the kids have to decide if it is higher quality of food.
  - Question with the tuition still not consistent with what it should be – do you know if there is a plan to get that fixed? Take the increase 2017-2018 and the board approved \$150.00 increase and if you add \$150.00 to all these lines to what is listed 2018-2019 rates it matches great with the first and the second child but it doesn't match for the third child or the all children out of parish rates a the math doesn't add up, it is a different amount- will send to Father Dan – so what is on the website doesn't match with what we think it should be. He will check this.
  - Parents who weren't charged for adventure club? Couple of them from last year with missed payments. Do you know if Mark has reached out to those parents? No, will have to follow up on this.
  - When do you start looking at Teachers Salary? January, next years budget.
- d. Recruitment and Marketing: emailed out
  - Marketing committee meet November 4.
  - Working on ideas for marketing- Social Media, Radio, Catholic Schools week, Bulletin, Post cards, Downtown Alliance
  - Next Meeting December 19<sup>th</sup>

e. Health and Wellness Report: Wellness committee meet November 12<sup>th</sup> –

- Starting the daily wellness focus days-
- Mindfulness Monday – Starts Monday November 19<sup>th</sup> – (mindfulness means fully attending to what you're doing/focused attention) students do flexible poses/stretches/meditation, breathe and relax with music, right after announcements
- Tranquil Tuesday – Prayer of St Francis read on the intercom while the whole school is saying it, Students can be in the flexible prayer pose while praying-(9:30) Tuesday November 27<sup>th</sup> will be the first one.
- Wellness Wednesday-(December 5<sup>th</sup> @ 10:30)- everyone brings a piece of fruit from home (if they have forgotten fruit from home there is usually fruit in cafeteria) this will be data we will get from each unit on how much fruit was brought in. Ana is making charts
- Thankful Thursday-Reflective time to write a thank you note to someone this will be at 1:30 **first** one will be December 13<sup>th</sup>.
- Friendship Friday – Friday December 21<sup>st</sup> -since ½ day will do at 8:30 after announcements- students match up with someone in their room (that is not their closest friends) and tell them 2 things positive that they like about them.
- Water fountain – Delta Dental – grant done last year by Larissa – one water bottle filling station, book marks, smooth brushes, and water bottles
- Smile Squad – Delta Dental mobile group- will come out and talk to kids about mouth hygiene-Larissa will set up – for K-5 most likely- Larissa will also discuss with Nicole Sanders
- Looking at things like teachers giving out treats
- Maybe a mile's program for walking during recess – give everyone a goal of distance to accomplish – distance would be marked off and a possible reward for their miles.
- Consider flipping recess and lunch
- Next Meeting January 7 at 3:40, cafeteria

f. Parish Council Report:

- Monsignor, Jennifer Raes, & Father Dan working out details on Policy on Tuition Rates.
- Religion continues to be infused through all curriculum
  - 5<sup>th</sup> & 6<sup>th</sup> grade music concert was "World Peace" (shared program),
  - Discussed school/student involvement in Our Lady of Guadalupe Celebration
- School is partnering with Parish on Several events and in several ways
  - Home and School sponsoring Bingo Tonight.
  - Coordinating gym utilization (wallpaper being removed; Grandparents/grand friends day re-located.
- **BOE Updates to Parish council**
  - **BOE is awaiting updates regarding tuition policy**

g. DRE: Chris Corrice – Bilingual mass December 2 @ 9:30 mass -went well last time

- 150 students in RE
- 40 confirmation
- 10-20 students not registered parishioners
- Working with Loyola Press – very accommodating- hand outs, materials, bilingual books, spiritual for parents and students

- Finding God – catechist guide- displays
- Inspirational

8. Old Business:

1. Research, Curriculum Report: **No Update. This committee was to be filled post last meeting**

9. New Business:

- 9A Registration – First week in February
- 9B Religious curriculum – Working with Loyola Press
- 9C BOE Committees

Was:	Now Committee:	BOE Member:
Traditional Committees: 1) Delinquency & Tithing 2) Marketing 3) Research and Curriculum (-included School Improvement Rep) 4) Buildings & Ground- <b>Removed</b>	1)(Delinquency & Tithing goes to Business Office) 2)Marketing (becomes two) Corporate Partnership / Fundraising / Foundation 3)School Improvement Committee- on hold- <b>Stem programs</b> 4)Building & Grounds- <b>Removed</b>	1)NA (Business office) 2)Marketing Lisa Darnell & Mary Porter* 3.(New) Corp Partner - <b>Joe Fitzgerald</b> 4) <b>Stem Program-Sheila Thurston</b>
Additional Committees/Resp: <ul style="list-style-type: none"> <li>• Health &amp; Wellness</li> <li>• Parish Council Rep</li> <li>• Finance Council Rep</li> <li>• Secretary</li> </ul>	Additional Committees/Resp: <ul style="list-style-type: none"> <li>• Health &amp; Wellness</li> <li>• Parish Council Rep</li> <li>• Finance Council Rep</li> <li>• Secretary</li> </ul>	<ul style="list-style-type: none"> <li>• Harry Reed</li> <li>• Mary Porter</li> <li>• Jim Sarcone</li> <li>• Ruth Sereg</li> </ul>
Temporary Committee <ul style="list-style-type: none"> <li>• Policy Update (5year review)</li> </ul>	Temporary Committee <ul style="list-style-type: none"> <li>• Policy Update (5year review - 800 sections)</li> </ul>	<ul style="list-style-type: none"> <li>• Harry Reed, Jim Sarcone and Jennifer Raes</li> </ul>

**9D Constitution – Qualification for Board Member – constitution Review- new consideration advisory role, rewrite the constitution qualification**

10. Next Meeting Tuesday December 18<sup>th</sup>, 2018 at 6:30 p.m. SAS Library
11. Adjournment: Mary Porter
12. Closing Prayer: Father Dan
13. Executive Session: (if required) No