

ST. ANTHONY BOARD OF EDUCATION AGENDA/Minutes

Tuesday December 18th, 2018 at 6:30 p.m. SAS Library

1. Opening Prayer: Mary Porter “The Board/Committee Member’s Prayer”
2. Roll Call: Father Dan P. Monsignor Chiodo P. Mary Porter P Joe Fitzgerald (late arrival) P
Ruth Sereg P Lisa Darnell P Harry Reed P Sheila Thurston A. Jim Sarcone P
Administrator: Jennifer Raes P
Faculty Rep.: Kari Howard
DRE: Chris Corrice P
Upon Approval of Minutes & Agenda - Approved
Monsignor Chiodo - discussion of Stewardship – Exercising Responsibility for the Gifts God Has Given us!
 - Tithing and Attendance- On going concern- Privilege of Catholic School
 - Children/Parents must be Active – Doing their part – Tithe, Attendance, Participation
 - A few dollars in the basket/No Attendance/ No Participation – Not good Stewardship
 - Subsidy from Parish – Good Stewardship-Tithe/Attend Mass/Participate
 - Parish and the School needs Good Stewardship in order to allow subsidy from Parish to continue
 - Support going Forward
3. Approval Agenda: Lisa Darnell and Jim Sarcone
4. Approval of Minutes: Joe Fitzgerald and Harry Reed
5. Audience Concerns: (limited to a total of 20 min. A max of 5 min. per person)
Recommend email: boardofeducation@stanthonydsm.org prior to BOE Meeting with concerns.
 - Joe Riley has 3rd grader in Spanish Immersion has had conversations with parents who have pulled their students out of program – lack knowledge
 - wants more education on Spanish Immersion why is so important. Educate the parents, reinforce – evolve with students
 - Inform parents to have them understand, what the steps are through each grade.
6. One New BOE position available: position still open
7. Reports:
 - a. Home and School Report: emailed out
 - Halloween Party made \$1471.18
 - 4 – classrooms earn an Ice cream Party – 50% participation
 - Lots of hosting BINGO for the first time in parish hall
 - Santa’s workshop new vendor- The Knotty nail- 164 students participate
 - Voting at next H&S meeting to add a GaGa Ball pit and some funnel ball sets to the play ground. Have purchased new jump ropes, a variety of balls and discs totaling \$391.44 – should be arriving within the week.
 - Currently working on the Teacher/Staff Christmas Gift Fund. This year’s gift card choices are: Target, Amazon or The Learning Post. Are buying gift cards for 44 people totaling \$3075.00. Budgeted for \$3000.00 and have already collected \$600.00 and more coming in.
 - Classroom Christmas Parties will be held Dec. 20th in afternoon. Home room Parents organizing
 - Spring Fundraiser will be a Boosterthon Glow Run from Feb. 19th -March 1st. Working on T-Shirts now and looking for sponsors. Need to raise almost \$1400.00

for everyone to receive a fee t-shirt to wear during our Glow Run. Putting our mascot, the Warhawk, on the shirt.

- Will be looking at Teacher Wish Lists for Catholic Schools Week in January
- Next H&S meeting Tuesday Jan. 8th @ 7:00 p.m. in school cafeteria.

b. Administrator/Principal Report:

- December 2018 Grandparents Day-Great Day! Many compliments on structure of time, so Grandparents could spend time with Grand children
- 3rd,4th 5th prayer service was well received, and the students did great
- Lemonade and cookies were nice in the cafeteria during the Book Fair, only one complaint-lunch staff wouldn't let a grandma grab her own cookie.
- Book Fair: Huge success! Best one SAS has ever had. Will make a change for the cash registers so line is not blocking books. Students helped (Those without a visitor for the event) Already used \$1200.00 earned from that to purchase books for the future K-2 literacy night. And we purchased during Scholastic's BOGO free, so we were able to get \$2400 worth of books.
- Knights of Columbus donated to the purchase of Dyslexia support.
- Wellness days started – one per week: Mindfulness Monday, Tranquil Tuesday, Wellness Wednesday, Thankful Thursday, and Friendship Friday
- Adventure Club – hired Justina Glick, she starts after Christmas
- The Contest – fun week of activities for staff culminating in an after-school competition of fun games with prizes
- Safety and Security walk through – Jen met with and walked through the whole school plus with a team of safety and security people to plan of current needed fixes, future changes (big and small)
- Music and Band performances – overall very well done and successful – Jen and Kolbo and Gerais have met and discussed some tweaks for next time and the great things already happening
- Our Lady of Guadalupe was a success during the 2 performances. Monsignor suggested that we consider an English narration or saying some lines in English after they're said in Spanish, so all audience members know what's going on.
- Subs – always hoping to add to the sub list if you know anyone, or know of any Dec graduates
- Tuition Policy – Monsignor would like tuition minus 1/3 mass Attendance, 1/3 involvement through joining church groups (includes school groups), 1/3 tithing + your tuition rate.
- Enrollment numbers- December 18, 2018-295 students
- Adventure Club: ADV Club Jr-10, A.M. only-1, P.M. only-5, A.M/P.M. kids-12
- Total 28

1. Faculty Report:

- K-2 students just finished up their Christmas Program.
- Preschool has a Christmas Program coming up this week.
- Spanish Immersion put together a Our Lady of Guadalupe
- We have been collecting items for Connection Café as a part of our Advent service project.
- Teachers and Students are looking forward to the Christmas Break.

c. Budget/Finance Overview Report: Questions that were asked and answered from August financials – emailed out

- Fund raising budget raised-where is that money coming from? Talent show goes in there (fund raising that happens at the school-band concerts, Talent show) see financials. We do not raise funds at school band concerts. Mark does not know info on that.
 - Tuition high over the budget? Some parents pay in for all the year watch the Annual to date
 - Registration Fees? Year to date have not brought in what was anticipated for registration fees. We brought more kids so would think be over from a annual perspective? For a year to date that is like a 5000.00 underage that is a kid-would have to figure out were the shortage is – We have \$1600 in delinquent as of right after Thanksgiving. We have \$4700. That never came in last year. Registration billed but not collected we bill this year's Registration fees last year and it goes into savings until July 1, then goes into current budget less \$4700
 - Custodial workers had a huge jump (abnormal summer, lots of transition work, more time spent than was budgeted) there- is that tied to the roof leaking (not labor related), dishwasher being broken (not labor related) These are August Financial's
 - Technology – hardware- is that for the chrome books? NO, projector bulbs, printers & hard drive
 - Child Care Providers – more kids over the summer is that why? – vacation pay for 3 weeks, otherwise Adv Club monthly #'s within about \$30. Labor this summer was higher under Mayra.
 - Ordinary Repairs – dishwasher (school side) would be shared with the parish and the roof (church side) – parish and would not be in this budget
 - Is the 250,00 difference being that the parish contribution? Yes, that is the subsidy from the Paris over school
 - Depreciation expense? Used as a replacement – depreciate items out so we have money to replace it with. This money gets set aside. (like a savings bank)
 - Thanksgiving time we had \$21,00 in uncollected tuition – People not paying is really hurting – 2 – families leave, letters will be going out.
 - Generalization: pass basket at church, pay church bills, give to school what's left
 - For every \$1.00 one of us (Parish or School) overspends somewhere- must find that
- d. Recruitment and Marketing: Meeting Scheduled for tomorrow evening
- e. Health and Wellness: No Report
- f. Parish Council Report: No Report
8. DRE Report:
- Starting Sacrament
 - Looking for more Catechist
 - 2 trainings a year, 3 sessions
 - Confirmation Retreat 40-RE Students
 - 6 confirmation classes
 - Basic Parent support programs
9. Old Business:
1. Research, Curriculum Report: No Report
 2. Policy Updates: No Report
 3. Constitutions Review: Remove from Agenda
10. New Business:

1. Registration: Jennifer Raes meeting scheduled in January
2. Religious Curriculum Books/Loyola Press: Very excited to work with the school, offered free books, to come and help train
3. Qualifications on Board Members: Do we Update? No
 - Misleading? They may be qualified, but they need to be **A Parishioner or a parent with a child in one or more educational programs** to become a BOE member.
4. Stem Programs No Report
11. Next Meeting January 15th, 2019 at 6:30 p.m. SAS Library.
12. Adjournment: Mary Porter
13. Closing Prayer: Father Dan
14. Executive Session (if required): Yes