### REGISTRATION - ST. ANTHONY CATHOLIC SCHOOL 2019 - 2020

To register for the 2019-2020 school year please fill out the Enrollment Form for the upcoming school year - (5 quick questions) and after completing your enrollment form, your FACTS account will be billed the "Enrollment Deposit" per student.

In addition, to secure a spot on class lists for the 2019-2020 school year, you will also need to fill out the **FACTS Tuition Management Financial Information form** (Excel Spreadsheet) and email it to <u>DSwesey@StAnthonydsm.org</u>. See below A and B.

After both forms are completed, there is a final step in registration by using PowerSchool's E-Registration which will complete the registration process with health forms, emergency forms and all other paperwork required prior to the first day of school. \*The link will be emailed to you after you have enrolled.

## A. ENROLLMENT FORM

NOTE: Be sure to include each student on the form.

#### K-8:

1. Online enrollment form: (This link is for students going in to Kindergarten through 8<sup>th</sup> Grade)

https://goo.gl/forms/zVLcDiFuIhmQ27U92

## **New Preschool:**

2. https://goo.gl/forms/XDEdvij2b9OzeoCw2

# **B. FACTS Tuition Management Account Information**

Be sure your FACTS tuition management account information is updated - if necessary. Note, the non-refundable "Enrollment Fee" per student will be billed to your FACTS account.

**FACTS FORM**:(note: this link downloads excel file to your computer) <a href="http://bloqs.s3.amazonaws.com/748-4756/378891\_FACTSAccountFinancialInformation1920xlsx.xlsx">http://bloqs.s3.amazonaws.com/748-4756/378891\_FACTSAccountFinancialInformation1920xlsx.xlsx</a>

Once completed, email your **FACTS Account Financial Account Information** form to: DSwesey@StAnthonyDSM.org

\*Further information and directions for completing Power School E-Registration and paperwork will be sent in the summer. <u>Please be sure we have an accurate email and</u> other contact information.