

ST. ANTHONY BOARD OF EDUCATION MINUTES

Tuesday November 19, 2019 at 6:30 p.m. SAS Cafeteria

1. Opening Prayer: Father Dolan
2. Roll Call: Fr. Dolan P Msgr. Chiodo A Joe Fitzgerald A Jim Sarcone A Ruth Sereg P
Mary Porter P Lisa Darnell A Sheila Thurston P Joel Westrum P Mary Strickler P
Administrator: Jennifer Raes P
Faculty Rep.: Kari Howard P
DRE: Chris Corrice A
3. Approval of Agenda: Sheila Thurston and Joel Westrum
4. Approval of Minutes: to be corrected and resent/approve with correction's discussed. Motion to approve – Mary Strickler and Sheila Thurston
5. Audience concerns: (Limited to a total of 20 min. A max of 5 min. per person) recommend email: boardofeducation@stanthonydsm.org prior to BOE meeting with concerns. No Audience concerns
6. Reports:
 - a. DRE Report: Chris emailed out
 - This month is:
 - Future catechist needs
 - Prepping for first communion-80+ students identified so far, over 50% of the total student body is here for a sacrament.
 - Confirmation retreats last month and this month on prayer and scripture
 - Collection efforts underway for PRE and confirmation monies – trying to shift more responsibility to the business office.
 - b. Home and School Report: emailed out
 - Home and School Report: Conferences Oct 15th-17th: This year we prepared meals in the cafeteria for the teachers/staff each day of conferences. We got help from several parents and it went well. The teachers really appreciated it. It was delicious!
 - Our Fall Fundraiser kicked off Friday, Sept. 27th, 2019 with Midland Fundraising and ran through Monday, October 14th. Students earned prizes the more items they sell including a gaming system, a \$50 Amazon gift card and three 5 lb. gummy bears! No upfront costs and we made 50% profit on everything but frozen foods. Last year we made \$6836 with Double Good Popcorn and it appears we made approximately \$5500 this year.
 - [Mary Porter asked if the money is allotted for certain items – No, money has been used for laminator, curriculum, gaga pit, hoops, books](#)
 - Halloween Party – Thursday, October 24th. 6:30-8:00pm. Haunted Hallway was a success! The junior high kids really got involved and it was a great time. Each classroom decorated a pumpkin which was bid

on during a Silent Auction and we made \$220 on that portion alone. Total profit \$1643.70. Down a bit from last year but still great for a Thursday night!

- Halloween Classroom Parties were held Thursday, Oct. 31st in the afternoon. These were led by Homeroom Volunteers and overall went well.
- Santa's Workshop – The Knotty Nail – Painting wooden ornaments – Dates: November 21st & 22nd. Items for students to paint include a cross, Christmas tree or a snowman.
- Our last H&S meeting was Tuesday, November 12th. We had about seven people attend but it went well.
- Our deadline to order SAS gear and Spirit Wear was extended until Friday, November 15th if items are needed before Christmas.
- Skate Night @ Skate South is Thursday, November 14th from 6-8pm. They are normally closed during this time but are opening the doors for our school! H&S makes 15% of the profits. A fun activity with the family.
- Teacher/Staff Gift Fund will be going on again this year. The school families can contribute to a gift card of the teacher's choice for a Christmas gift. This year's options will be Target, Amazon or Barnes & Noble.
- We've decided on our event for January. This year we will attempt an "Adult Prom" night! Very preliminary right now but will be a great time!
- Our next meeting will be Tuesday, January 7th, 2019 at 7:00pm in the school cafeteria.

c. Administrator/Principal Report: November BOE report for Admin, Jennifer Raes

- Parent teacher conferences were held 2 evenings and 1 morning. Considering 3 evenings next school year.
- I continue on 2 committees for the regional work, Finance and Governance
- Held annual 504 meetings with parents and teachers, and some students
- Bus evacuation drills held
- Had our first late start, went smooth considering we were all shocked
- Robocall is set up
- Part of a PLC (Professional Learning Community) with administrators of Spanish Immersion We talk monthly through Zoom
- Continue great, positive work with Des Moines Public to meet needs of students at our school

- Employee and Family Resources (EFR) coming in to do 8 sessions with 5th grade students
- Pooling our Title II funds with other DM Catholic schools, more bang for our buck
- K of C donated to our dyslexia needs and meeting the needs of students struggling to read/learn – awesome!!!
- Our discipline system we tightened up in middle school is working well, communication amongst staff and to parents is great
- Working through my formal observations of new and 2nd year staff
- I offered CPR class offered for all staff parish and school again this year – 4 did it last year, 11 this year
- Jerry Deegan and Dan Ryan spoke in Parish Hall about the regional plans, Donna Bishop also attended
- Dowling visit with 5th grade
- Dowling counselors visit with 8th grade
- Server training of grades 3-6
- Home and School meeting, they continue to rock!!
- 1st skating party at Skate South was a success
- Children’s theater did a free play for grades 4-8 on financial literacy
- K of C put on a great luncheon for staff on the day of faith retreat and service day for staff

1. Faculty Report: emailed out

- Lynn Ernst and I (Kari Howard) hosted the 1st teacher fundraiser. It raised \$480 and had 24 students attend the glow in the dark painting event.
- Some other teacher fundraiser events in the works.... A can drive, movie night.
- Taylor Pulliam (2nd grade English) and I (Kari Howard Preschool) will be attending an Orton Gilliam weeklong training in December. The Orton-Gillingham approach to reading instruction was developed in the early-20th century. It is language-based, multisensory, structured, sequential, cumulative, cognitive, and flexible. Unlike some scripted and rigid reading programs, the Orton-Gillingham approach is a system that allows for flexibility.
- Teachers attended a retreat day on Friday morning and then did service work in the afternoon.
- We are continuing to work in our PLCs to better enhance our teaching.
- K-2 English classes received the Hand2Mind Differentiated Math Centers Scale-Up Award through the Iowa Governor’s STEM Advisory Council. Each center kit includes 63 total activities with 3 levels of differentiated activities for each learning objective along with easy-to-read activity cards and hands-on tools. Webinar training has been completed and we are looking forward to the arrival of our centers. There will be follow up training as well.

2. Community event/Fundraiser: meeting will be held 11/20/2019
 3. Current Registration Count: 292 down – Bright side Touring 2 new families – hopefully enrolled by Christmas.
- d. Budget/Finance Overview Reports: emailed out
- Questions on Technology – were the codes entered wrong? – Jennifer will check on this
 - Are we sheltering anything? Jennifer will check on
 - Do we get the correct percentage? Will check on
 - Are we up on school expense? Will check on
- e. Parish Council Report: Joe Fitzgerald attended – emailed out
- Nice group with similar goals in making everything at SAS better.
 - Discussed marketing projects – similar or overlapping in efforts to what we discuss at BOE
 - Learning and knowing our audience at Mass and how to grow that number
 - Keeping faith formation and Catholic identity first and foremost while understanding the hurdles we must clear financially
 - Joe updated and was focused mostly on the efforts going into fundraising this year, expressed teacher pay and quality of education continue to be a focus, getting kids and families to mass and including Christ in the classroom.
 - Joe Fitzgerald gave a brief update on the work he has personally done with Jerry Deegan on the regionalization plan. Referred the group to the website to read more about it.
 - Spanish Immersion – want to keep
- f. Faith Formation Report:
- Each classroom took a saint and taught about them before All Saints' Day
 - Staff continues their book study of "Under the Influence of Jesus" by Paprocki
- g. Marketing Report:
- Marketing to Pre-Families + (Community building, inviting people to Church/Mass
 - To Be Considered / Approved
 - We should plan a series of going to the PRE parents meeting to build relations.
 - Maybe go four (?) times – Jan 5, Jan 12, Jan 19, Jan 26 (CSW kick off – Pack the church)
 - Each visit should build on each other.
 - Week 1: Start with the Why / what's in it for them.
 - Week 2: Maybe talk about how PRE-Religious Educ is expanded into the school,
 - Week 2: Build into Academics and other unique opportunities

- Can Spanish teacher come to talk about Spanish Immersion? (Could we take a native speaker in 2nd grade? [Would love to open to the teachers and have them speak. Both Spanish and English. Pick a Date.](#))
- Would an English-speaking teacher come?
- Week 3 – 4: Then work on the how to afford; CTO, using 529's, monthly payments, etc.
 - Are we having the 1000 grant this year? [\\$500 off for new family and \\$250 off for referring family. If enroll mid-year then it's \\$250/\\$125.](#)
 - Can we give away a month of tuition if anyone transfers now? \$250.00 if start now and \$500.00 off next year when they come back
- ✚ Have a drawing for a free month of tuition for any new family that registers during CSW?
- Joel to bring bullet list of talking points for week 1 & 2 to Nov BOE meeting for review, feedback, additional ideas/ revisions, etc.
- Joel to bring talking points for week 3 & 4 to Dec BOE meeting.
- Last visit should be Catholic Schools Week / Pack the mass – [Do a different week/weekend.](#)
- Jan 12 Mass – BOE members speak at end of mass that in two weeks it will be kick off to CSW. Invite parishioners to be disciples and invite family and friends to mass. Maybe someone that came with them at Christmas. Kids will do tours of the school (stand up at front of church, please come with them to see how Jesus is our ever-present teacher in the classroom.
- Teachers have religious art on walls. [Already have if you walk through the hallways you will be able to see all our student's artwork on the walls](#)
- See if doughnuts could be in cafeteria.
- Someone (??) Talk to student council to see if they can help?? [No student council this year – working with Ambassadors.](#)
- Talk to Home and school – see if homeroom moms (parents) can help?
- Can kids get 5? PBIS points for showing up/ Volunteer to classroom as “tour guide”/ Service hours?
- Have kids do tours
- Have kids lead parishioners to school for tour to showcase how Jesus is the ever-present teacher in the classroom; give notice to parish a week or two in advance about this.
- Could be challenges to this (parents try to turn it into conferences – would need to give teachers a prepared response, advise parents it won't be for conferences.)
- Materials / working with Kim for if pamphlet / updates – Lisa could you help?
- Needs translated to Spanish.
- Speaking at PRE – Joel? (can speak Spanish), Mary /Sheila help
- [Bullet points Joel had emailed out – pertaining to “what is in it for them”](#)
- ✚ Consistent values taught to children at home, church and school. Their children will learn about God, and his love for us.
- ✚ More involvement in the parish community, building stronger relationships with our brothers and sisters in Christ
- ✚ Unique Spanish immersion program. The value (financial and cultural) of being fully bilingual.

7. Old Business: In closing Lisa Darnell has resigned from the Board, we thank her for her 2.5 years and happy to hear she is staying on with Kim on the marketing group. Give a High Five for all she has done! Thank you, Lisa great Job!
8. New Business:
 1. STEM Reports: Sheila Thurston
 - Stem Club after school 6th-8th in the make
 - Will work on Latino grants
 - Will check on shoe drive and battery drive – fundraising ideas
9. Next Meeting Tuesday December 17th, 2019 at 6:30 p.m. SAS Cafeteria
10. Motion to Adjourn: Joel Wistrum and Mary Strickler
11. Closing Prayer: Father Dolan
12. Motion to Executive: (if required) No