

ST. ANTHONY MAY 2020 BOE Minutes

Tuesday May 19, 2020 at 6:30 p.m. via ZOOM

Due to COVID - 19

1. Opening Prayer: Monsignor Chiodo
2. Roll Call: Father Dolan P Monsignor Chiodo P Joe Fitzgerald P Jim Sarcone P
Ruth Sereg P Mary Porter P Sheila Thurston P Mary Strickler P
Joel Westrum P
Administrator: Jennifer Raes P
Faculty Rep.: Kari Howard P
DRE: Chris Corrice P
3. Approval of Agenda: Motioned & approved to add an additional 8th BOE member Joe F. & Mary P.
4. Approval of Minutes: with editing DRE reports "Intune to in tune" Sheila T. & Jim S.
5. Audience concerns: (Limited to a total of 20 min. A max of 5 min. per person) recommend email: boardofeducation@stanthonydsm.org prior to BOE meeting with concerns. No Concerns
6. Reports:
 - a. DRE Reports:
 - RE for fall
 - Calendar 09/13/2020-05/30/2021
 - Catechist needs break from lessons giving flexibility on schedule – options wants catechist to decide they get a choice
 - K-7 Sundays 9:15-10:45
 - 8th Sunday @ 4:30
 - 2-year program Confirmation and 8th grade RE would be considered 1st year of
 - Guidelines 2020-2021
 - Registration, payment, attendance of mass – must show – requirement
 - Class size and availability -staying with in diocese guidelines – 25 students
 - 2-years for 1st communion with showing mass attendance
 - Teaching from home-wants parents to be catechist
 - Parent meeting once a month
 - Confirmation guidelines
 - June-Catechist 7-8 sessions – train summer
 - 8-10 Catechist, English Catechist hard to find – help with the work, high # of women want to balance with male
 - Working on summer retreats
 - Planning, recording, Catholic prayer for families – going well
 - 1st Communion still must happen
 - Policy manual will go out – Chris will need to send to the BOE members before sending out – need to look at and review – see if in comparison with BOE policy manual-Chris approved with Monsignor

- Loyola
- b. Home and School Reports: No Report – no meeting
- c. Administrator/Principal Report:
 - Free breakfast and lunch continues each week day 11-noon
 - Teachers continue to Zoom with whole class or small groups, I jump on many of them to say hi and observe
 - Enrollment management Zoom's with Diocesan admin and Nicole Evans from Diocesan Office
 - IEP meetings and evaluation Zoom's with Des Moines Public
 - Weekly administrator meetings on Zoom with superintendent
 - Weekly Zoom meetings with me and whole staff or me and small groups of all staff
 - Weekly face to face or Zoom parish staff meetings
 - Checking in on teachers' Class Dojo and Google Classroom pages/sites
 - Meetings with Mark Paris on budget, salary scale, and contracts
 - Zoom bingo with all staff
 - Kindergarten did mom's and muffins for Mother's Day (tradition) with a story and blessing
 - Kindergarten did dad's and donuts for Father's (tradition) with a story and blessing
 - Preschool is visiting all homes of their students for "graduation" with a blessing a gift
 - Held interviews and hired 2nd grade, 3rd grade, and music/band teachers-2nd grade – Jennifer Forye and 3rd grade- Kaitlyn Austin
 - Set up a cleaning schedule to catch up on some projects around school for our hourly staff to go back on payroll through PPP money – lunch, adventure club staff brought back on was not going to wax but able to do now.
 - State reports completed
 - Tuition assistance asks filed and continuing to file to get help for struggling families
 - CTO first round is complete
 - Adventure club for summer is on hold
 - Celebrated nurse day and admin asst day, will celebrate teacher's next week when they are all at school for final time with families
 - Held 3 separate days for families to pick up materials from teachers for distance learning. We will have our final time where they come return everything to teachers and get to say goodbye for the summer. ALL staff will be in attendance in the parking lot.
 - 8th grade students received a graduation sign in their front yard
 - 8th grade graduation and a blessing from Monsignor will happen May 27, outside, very safe plans made. Diplomas ordered and picked up. Gift donated from anonymous donor. Home and School gift of an SAS pennant ready to go. Scholarship applications submitted by 8th graders – scholarships will be given out that evening. 2-cars per child
 - Working on CARES ACT money

- Working on Title I money and getting money from public school systems whose students are in our building
 - Ana Rodrigo's Visa was extended for one more year. YIPPEE!
 - Alaina is working on a waiver – take test-Jennifer will drive her if must, to Illinois in June to take test.
 - Bought used tables for the library and some classrooms, student chairs, and dry erase boards from the closed Iowa Christian Academy. Great deals! Darcy, Larissa, Justina, and I loaded and unloaded the 3 trucks of items.
 - Library tables -falling apart – repaired a lot – Dry erase boards cannot use-was able to go and get Bulletin boards, dry erase boards, 12-tables from a place that was getting rid of them(Des Moines Christian School) donated
 - Spanish Immersion donations that were disgusting was able to get rid of them and make room for more feasible used donations
 - Spanish Immersion in middle school – still working on
 - Great Job to all the Teachers
 - Spanish Immersion planning a zoom video for their 5th grade
 - next week on Tuesday the rest will pick up items that was left at school & return items, "Chrome, books, etc.
 - 5th grade - Thursday –will be taking pictures, announce their name walk over and pick up materials.
- Fall is there a plan if we must continue the online learning? Planning just in case – will not now the #'s until gets further along – building a team will help with making decisions (all at home, planning small group, alphabet on diff. days still working out the details)
1. Faculty Report: Thanking BOE members for their (Teachers) gift
 2. Community Event/Fundraiser: unable to plan due to COVID 19
 3. Current Registration Count – everyone enrolled except 1-5-8 kids less, middle of May and dealing w/Covid
- d. Budget/Finance Report:
- Paying tuition – struggling
 - Diocese applications – 6 applications for funding – not good for the budget
 - Bulk tithing is down -@ 80% – due to COVID 19
 - 70% - diocesan appeal in – 6 weeks was hurting.
 - Contingent 100% by September – if not then will be hurting – will have to dip into funds to make up for
- e. Parish Council Report: zoom meeting last week no new news
- f. Faith Formation Report: will reach out to Kim
- g. Marketing Report: no reports – marketing team next year will reach out to Lisa for assist.
7. Old Business:
- Send reports ahead of time-Friday before BOE meeting is good
 - Policy changes/updates – 2 weeks before

8. New Business:

1. Stem Reports:

✚ Sheila spoke with Nancy – Stem back in the fall – still committed

Did the kids like? Yes, she enjoyed working with the students

- Lined up fundraising with the shoes in fall – still need container. Working on more ideas
- Motion and approved to add new member/announce for new BOE member/need to have a translator also to reach out to our Hispanic community to invite to become part of our BOE
- Reach out to the community for sponsorship of a student

9. Next BOE meeting Tuesday June16, 2020 at 6:30 p.m. SAS Cafeteria/Teacher's Lounge/ZOOM

10. Motion to Adjourn: Jim S. & Mary S.

11. Closing Prayer: Monsignor

12. Motion to have Executive: (if required) not required